



# Birla Institute of Technology & Science, Pilani

Hyderabad Campus

## PROCEDURE FOR VERIFICATION OF BITS PILANI, HYDERABAD CAMPUS EX-EMPLOYEES

(1) Application should be submitted to the Dean, Administration, BITS, Pilani – Hyderabad Campus with the details of Ex-employee like Name, PSRN, Designation and duration etc.

(2) The following charges are applicable for verification:

Request from India (Rs.)	Request from Abroad (US \$)
3000	300

(3) The charges are to be paid through Demand Draft in favour of Birla Institute of Technology & Science, Pilani, Hyderabad Campus. The Demand Draft should be drawn on State Bank of Hyderabad, Jawahar Nagar BITS Campus Branch, Hyderabad payable at Hyderabad. Outstation cheques are not accepted.

Request along with correct payment should be sent to:

THE DEAN, ADMINISTRATION  
BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, HYDERABAD CAMPUS  
JAWAHAR NAGAR, SHAMEERPET MANDAL, R R DIST.  
HYDERABAD – 500 078.

Email : [gad@hyderabad.bits-pilani.ac.in](mailto:gad@hyderabad.bits-pilani.ac.in)  
Phone : +91-040-66303999  
Fax : +91-040-66303998



Birla Institute of Technology & Science, Pilani  
Hyderabad Campus

Jawahar Nagar, Shameerpet Mandal  
Hyderabad 500078, Telangana, India

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Email: [gad@bits-hyderabad.ac.in](mailto:gad@bits-hyderabad.ac.in)

Web: [www.bits-hyderabad.ac.in](http://www.bits-hyderabad.ac.in)