

Birla Institute of Technology & Science, Pilani - Hyderabad Campus
Faculty Contingency Application Form

Name of the Faculty . _____

Designation . _____

PSRN No . _____

Department . _____

S.No	Particulars	Total Eligibility	Less. Previous Claim From 01-04-14 to Till date	Net Eligibility as on date	Current Claim Amount	Remarks
1	Books & Journals					
2	Telephone Charges					
3	Stationery & Postages					
4	Computer Consumables					
5	Membership Registration Fee					
6	Others -					
7	Others -					
8	Others -					
	Grand Total Rs.					

Note: Expenditure details to be filled in the back side of this page (Original Bills to be enclosed)

Signature of the Applicant

Signature of Head of the Dept.

Books & Journals

S.No	Name of the Book	Purchased From	Bill No	Bill dated	Amount
1					
2					
3					
4					
5					
				Total Rs.	

Telephone Charges

S.No	Phone No	Purchased From	Bill No	Bill dated	Amount
1					
2					
3					
4					
5					
				Total Rs.	

Stationery & Postage

S.No	Item Purchased	Purchased From	Bill No	Bill dated	Amount
1					
2					
3					
4					
5					
				Total Rs.	

Computer Consumables

S.No	Item Purchased	Purchased From	Bill No	Bill dated	Amount
1					
2					
3					
4					
5					
				Total Rs.	

Membership Registration Fee

S.No	Name of the Conf/Inst	Held on at	Bill No	Bill dated	Amount
1					
2					
3					
4					
5					
				Total Rs.	

Others if any

S.No	Item Purchased	Purchased From	Bill No	Bill dated	Amount
1					
2					
3					
4					
5					
				Total Rs.	