



**ACADEMIC-GRADUATE STUDIES AND RESEARCH DIVISION**  
**FIRST SEMESTER 2024-2025**  
**COURSE HANDOUT**

01-08-2024

In addition to part I (General Handout for all courses appended to the Time table) this portion gives further specific details regarding the course.

**Course No** : BITS E793T  
**Course Title** : PRACTICE LECTURE SERIES-I  
**Instructor-in-Charge** : Associate Dean, AGSRD  
**Instructor(s)** : Supervisor(s)/Mentor(s)

**1. Course Description:** The course is designed and operated to provide cumulative experience for Ph.D. student in the practice of teaching.

**2. Scope and Objective of the Course:** It is expected that those who opt to work for the Ph.D. degree in the general embark on a career of research and development and/or teaching. The main objective of this course is to train the Ph.D. students in the art of teaching and involves various aspects like preparation of class notes, classroom delivery, blackboard planning, facing the audience, evaluation and grading, etc. This course helps the students in gaining deeper understanding of fundamental concepts and acquiring the techniques of communicating these to others at a professional level.

This course is in lieu of the Teaching Practice-I course. It is designed and operated to provide cumulative experience for Ph.D. student in the art of public speaking in his/her own professional setting.

**3. Operation of the course:**

- The student will deliver a series of technical talks to a professional audience suggested by the candidate and duly approved by the Supervisor and DRC.
- The student should submit within two weeks of registration in a semester, the names, the designations, and categories of the professional audience before which the lectures are to be delivered to the DRC for approval along with the schedule of all lectures. The lectures numbering at least four must as far as possible be spread evenly throughout the semester.
- The student should submit one copy of his/her lecture notes (each lecture separately marked) to the Dean, AGSRD on or before the last day of class work in the semester. The lecture notes must cite literature references consulted for preparing the notes.
- The student will also supply, along with the copy of lecture notes, the details of lectures delivered, viz. the date, venue and number of persons attending out of the approved list.
- A mid-semester report should also be submitted in the 9<sup>th</sup> week.

**4. Evaluation:** The evaluation will be based on the technical content (40%), written presentation (40%) and literature references (20%) as reflected in the lecture notes. The marks will be distributed uniformly over the number of lectures delivered by the candidate.

**5. Grading Procedure:** The grading shall be done on the basis of evaluation of lecture notes submitted by the student. Assistance of supervisor(s)/mentor may be taken in awarding the final grade.

**Instructor In-charge**  
**BITS E 793T**





**ACADEMIC-GRADUATE STUDIES AND RESEARCH DIVISION**

**FIRST SEMESTER 2024-2025**

**BITS E793T: PRACTICE LECTURE SERIES – I**  
**MID SEMESTER EVALUATION FORM**

**SECTION-I (To be filled by the candidate)**

Semester/Term: First/Second Semester /Summer Term 20 - 20

ID No. \_\_\_\_\_ Name: \_\_\_\_\_

Supervisor/Mentor: \_\_\_\_\_

Details of lecture delivered:

Date	Venue	Attendance	Title of Lecture

**SECTION-II (Evaluation and grading by Supervisor)**

Component	Weightage	Grades/marks awarded for			
		Presentation (20%)	Technical Contents (20%)	Ref to literature (10%)	Overall Grade/Marks
Seminar-I	50%				

**RECOMMENDATIONS FOR GRADE:**

Mid-Semester Grade Awarded	: Above Average/ Average/ Below Average
_____ Supervisor(s)/Mentor Date	

Please complete the above evaluations and return duly filled copy of this proforma to the **Convener, DRC** latest by **Oct 21, 2024**.





**ACADEMIC-GRADUATE STUDIES AND RESEARCH DIVISION**

**FIRST SEMESTER 2024-2025**

**BITS E793T: PRACTICE LECTURE SERIES – I**  
**END SEMESTER EVALUATION FORM**

**SECTION-I (To be filled by the candidate)**

Semester/Term: First/Second Semester /Summer Term 20 - 20

ID No. \_\_\_\_\_ Name: \_\_\_\_\_

Supervisor/Mentor: \_\_\_\_\_

Details of lecture delivered:

Date	Venue	Attendance	Title of Lecture

**SECTION-II (Evaluation and grading by Supervisor)**

Component	Weightage	Grades/marks awarded for			
		Presentation (20%)	Technical Contents (20%)	Ref to literature (10%)	Overall Grade/Marks
Seminar-I	50%				
Seminar-II	50%				
	100%				

**RECOMMENDATIONS FOR GRADE:**

Mid-Semester Grade Awarded	: Above Average/ Average/ Below Average
Final Grade	: Above Average/ Average/ Below Average
_____ Supervisor(s)/Mentor	
_____ Date	

Please complete the above evaluations and return duly filled copy of this proforma along with the hard copy of final report to the **Convener, DRC** latest by **Nov 29, 2024**.

