



# Birla Institute of Technology & Science, Pilani

Pilani Campus (An Institution of Eminence)

## JOB DESCRIPTION

<b>About BITS Pilani</b>	<b>Birla Institute of Technology &amp; Science, Pilani</b> has been declared as an " <b>Institution of Eminence Deemed to be University</b> " by the Central Government of India in exercise of the power conferred under Section 3 of the UGC Act 1956 and is a renowned science and technology institute with Its headquarter located in Pilani, Rajasthan, India. In addition to Pilani, BITS Pilani has campuses in Dubai, Goa, Hyderabad and Mumbai.
<b>Industry</b>	Higher Education
<b>Post/Job Title</b>	<b>Junior Laboratory Technician</b>
<b>Job Type</b>	Regular Full time
<b>Reporting to</b>	<b>Head of the Department – Pharmacy, Pilani Campus</b>
<b>Will also work very closely with</b>	Relevant Internal & External Stakeholders - Department faculty, research scholars, and students
<b>No of Position</b>	<b>1</b>
<b>Location</b>	Pilani
<b>Principal Accountabilities &amp; Responsibilities</b>	<ul style="list-style-type: none"><li>• Maintenance of laboratories</li><li>• Demonstration of Lab experiments/instruments to undergraduate and graduate students</li><li>• Maintenance &amp; operation of instruments used in Pharmaceutical laboratories</li><li>• Helping research scholars in conducting undergraduate and graduate practical sections</li><li>• Documentation associated with lab supplies, purchases, inventory, and records.</li><li>• Other tasks may include work given by the department as and when necessary.</li></ul>
<b>Other Skill and Ability Requirements</b>	<ul style="list-style-type: none"><li>• Prior experience in handling equipment/instruments used in pharmaceutical sciences</li><li>• Good communication skills in English (written &amp; oral)</li><li>• Basic knowledge of office documentation software (such as MS Office/MS excel, etc).</li></ul>
<b>Qualification and Personal Profile</b>	<ul style="list-style-type: none"><li>• <b>Diploma in Pharmacy</b> with minimum 2 years or <b>Bachelors in Pharmacy</b> with minimum 1 year of relevant experience in handling equipment/instruments used in pharmaceutical sciences.</li></ul> <p>" The Director may, however, consider extraordinary circumstances relaxation of experience in case of the exception qualification or experience of the candidate. .</p>
<b>Remuneration</b>	Suitable candidate will be placed in Level 3 with a minimum pay of Rs. 21700/- per month plus DA, and other benefits as per Institute Norms.