



Birla Institute of Technology & Science, Pilani

Pilani Campus (An Institution of Eminence)

JOB DESCRIPTION

About BITS, Pilani	Birla Institute of Technology & Science, Pilani has been declared as an "Institution of Eminence Deemed to be University" by the Central Government of India in exercise of the power conferred under Section 3 of the UGC Act 1956 and is a renowned science and technology institute with its headquarter located in Pilani, Rajasthan, India. In addition to Pilani, BITS Pilani has campuses in Dubai, Goa, Hyderabad and Mumbai.
Industry/Service	Higher Education
Job Title	Medical Officer / Senior Medical Officer
Job Type	Regular / Consolidated pay
Reporting to	Chief Medical Officer
Will also work very closely with	Medical Centre Staff
No of positions	Two
Location	Pilani
Principal Responsibilities	<ul style="list-style-type: none"> • Catering to the immediate medical requirements (provide first-aid) to the students, staff and families available in the campus. • Handling emergency patients, stabilizing them before referring to higher center. • Dispensing medicines, therapeutics, administering medicines (injection) and maintenance of records of the same; • Assisting in indenting fresh stock of medicines if required through proper approvals • Ensure the storage, ordering and management of essential drugs and vaccines • Apart from the regular duties, attend to emergency services beyond the normal working hours of the medical center. To be available on call to attend to medical requirements. • Supervise all nursing / paramedical & non-medical staff of the department to maintain discipline and high standard of medical care at the department as per standard operating procedure. • To conduct medical and clinical audits as a part of Quality assurance program for their department. • Submission of duly completed medical record in MRD i.e. in terms of H&P exams, consent/s, Procedure / OT Notes, medication, discharge / death notes / ICD Coding etc. • Supervision of Maintenance of emergency trolley / Resuscitation Trolley. • Implementation of Quality (ISO/NABH/ JCI) protocols in patient care. • Perform activities / duties as and when assigned by the superiors / seniors. • To get updated the status of medical equipment in ward. • Inspect maintenance of the Patient ward during his Duty • Willing to work in shift duty schedules • Any other duty as assigned by the CMO



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Other Skill and Ability Requirements	<ul style="list-style-type: none">• Has sound functional knowledge• Well versed with procedures like intubation, use of defibrillator, ABG sampling, central line insertion.• Excellent Communication and listening skills, patience, critical thinking ability, pleasing and empathetic attitude.• Provide satisfactory Outpatient, Inpatient and Emergency services• Preference will be given to candidates who have adequate exposure in similar environment.• Should be able to instill trust and confidence in patients.
Qualification and Experience	<ul style="list-style-type: none">• MBBS (Recognized by MCI) with 3 to 5 years of experience in critical care set up, ICU/CCU.• Preference will be given to MD/MS candidate.• Experience in critical care/ICU/CCU is mandatory.• Certification of BLS/ACLS <p>" The Director may, however, consider extraordinary circumstances for modifying the age limits, relaxation of experience in case of the exception qualification or experience of the candidate. Age limits prescribed for the posts are not applicable for regular employees of the Institute."</p>
Remuneration	Suitable candidate will be placed based on experience & expertise and other benefits as per Institute Norms.