



Birla Institute of Technology & Science, Pilani

K K Birla Goa Campus

JOB NOTIFICATION FOR STAFF POSITIONS

BITS Pilani, K K Birla Goa Campus invites applications for the following staff positions:

Sr. No.	Position	No. of Positions	Level	Pay Details	Qualification & Experience
1	Jr. Officer	1	6	Entry Pay: Rs. 35,400/- p.m. plus DA & other benefits as per Institute Norms.	Bachelor's degree in Business Management with a minimum of 8 years OR Master's degree in Business Management with a minimum of 2 years of relevant experience in a similar role within a higher education Institute or related industry.
2	Office Assistant	1	4	Entry Pay: Rs. 25,500/- p.m. plus DA & other benefits as per Institute Norms.	<ul style="list-style-type: none">• Graduate in any discipline with minimum 3 years of relevant experience.• Preference will be given to candidates with prior experience in an office setting.

****Qualification & Experience criteria may be relaxed for exceptional candidates.*

For detailed position Job Description, please refer to the Institute website <https://www.bits-pilani.ac.in/careers/non-academic>

Please submit your applications using the link: <https://gad.bits-go.a.ac.in/HRM/>. Last date of application is **12-Nov-2024**.



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