



Birla Institute of Technology & Science, Pilani

Pilani Campus (An Institution of Eminence)

Dr. Ashish Gupta, Deputy Registrar

Ref. No.: N/2024/9

Date: 21 September 2024

NOTICE

Applications are invited for filling up the following positions at **BITS Pilani, Pilani Campus**:

S. No.	Position	Minimum Qualification and Experience
1.	<p>Job Title: Assistant Manager in Accounts & Finance Section</p> <p>No. of position: One</p> <p>Location: Pilani</p> <p>Remuneration: Suitable candidate will be placed in Level 9 with a minimum pay of Rs. 53100/- per month and other benefits as per Institute Norms.</p>	<ul style="list-style-type: none">• Chartered Accountant with 3 years of experience in Accounting, MIS, Budgeting, preferably from education sector.• Sound IT Skills and should be well versed with Excel, Word, and should be able to work in ERP environment• Working knowledge of Tax Returns – IT, GST, TDS along with Traces information retrieval.• Should not be above 35 years of age as of 1st Sept 2024.
2.	<p>Job Title: Junior Laboratory Technician in Pharmacy</p> <p>No. of position: One</p> <p>Location: Pilani</p> <p>Remuneration: Suitable candidate will be placed in Level 3 with a minimum pay of Rs. 21700/- per month and other benefits as per Institute Norms.</p>	<ul style="list-style-type: none">• Diploma in Pharmacy with minimum 2 years or Bachelors in Pharmacy with minimum 1 year of relevant experience in handling equipment/instruments used in pharmaceutical sciences.

Details are available on Institute's website (<https://www.bits-pilani.ac.in/careers/non-academic>). Please use the <http://discovery.bits-pilani.ac.in/ntpositions/index.aspx> to submit the application (application submitted through e-mail / hard copy will not be entertained).

Positions are open for both external and internal candidates. Internal candidates are required to submit the consent of their Controlling Officers along with the application.

For any technical issue during application submission, please reach out to HR at hroffice@pilani.bits-pilani.ac.in

Last date to submit the application is October 3, 2024.

Deputy Registrar



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