



# Birla Institute of Technology & Science, Pilani

Pilani Campus (An Institution of Eminence)

Dr. Ashish Gupta, Deputy Registrar

Ref. No.: N/2024/7

Date: 5 July 2024

## NOTICE

Applications are invited for filling up the following positions at **BITS Pilani – Pilani Campus**:

S. No.	Position	Minimum Qualification and Experience
1.	<b>Job Title: Manager (Fundraising &amp; Donor Stewardship) in Alumni Relations</b> <b>No. of position:</b> One <b>Location:</b> Pilani <b>Remuneration:</b> Suitable candidate will be placed in <b>Level 11</b> with a minimum pay of Rs. <b>67700/- per month</b> and other benefits as per Institute Norms.	<ul style="list-style-type: none"><li>• <b>Post Graduate</b> with <b>5-8 years</b> of relevant experience in client facing roles such as Fundraising / External Relations / Inside Sales roles. Working for international clients, managers would be desirable.</li><li>• Association with philanthropy (Foundations and Non-Profits) and fundraising is desirable.</li><li>• An educational institution or a university experience would be a plus.</li></ul>
2.	<b>Job Title: Technical Assistant Gr – I</b> in department of CSIS <b>No. of position:</b> One <b>Location:</b> Pilani <b>Remuneration:</b> Suitable candidate will be placed in <b>Level 7</b> with a minimum pay of Rs. <b>44900/- per month</b> and other benefits as per Institute Norms..	<ul style="list-style-type: none"><li>• <b>Science Graduate</b> with <b>10 years</b> of relevant experience or <b>Science Post Graduate</b> with <b>3 years</b> of relevant experience or <b>Technical Graduate</b> with <b>5 years</b> of relevant experience.</li></ul>

Details are available on Institute's website (<https://www.bits-pilani.ac.in/careers/non-academic>). Please use the <http://discovery.bits-pilani.ac.in/ntpositions/index.aspx> to submit the application (application submitted through e-mail / hard copy will not be entertained).

Positions are open for both external and internal candidates. Internal candidates are required to submit the consent of their Controlling Officers along with the application.

For any technical issue during application submission, please reach out to HR at [hroffice@pilani.bits-pilani.ac.in](mailto:hroffice@pilani.bits-pilani.ac.in)

**Last date to submit the application is July 15, 2024.**

Deputy Registrar



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