BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE, PILANI - HYDERABAD CAMPUS
Academic – Graduate Studies and Research
## Registration for Second Semester 2024 -25

As per Academic Regulations clause 3.04, "*Registration for the semester programmes for every individual student, whether newly admitted or already on rolls, will be at the beginning of each semester on dates to be announced. Every student is required to register for his semester programme and to get his registration properly completed at his own responsibility, failing which he shall not be permitted to attend any classes or use any of the Institute facilities*". Registration is done through ERP. Following are the details of registration for Second Semester 2024 –25.

**Instructions for Registration through ERP:**

1. You may avail the guidance of Supervisor/DRC Convener/Department Office/HoD office for any queries related to courses etc.

2. **Please sign out all your google accounts from the browser, clear cache and sign in only with BITS official Gmail ID** and login in to the ERP portal (**ERP ACADEMIC SYSTEM**) by clicking below link.
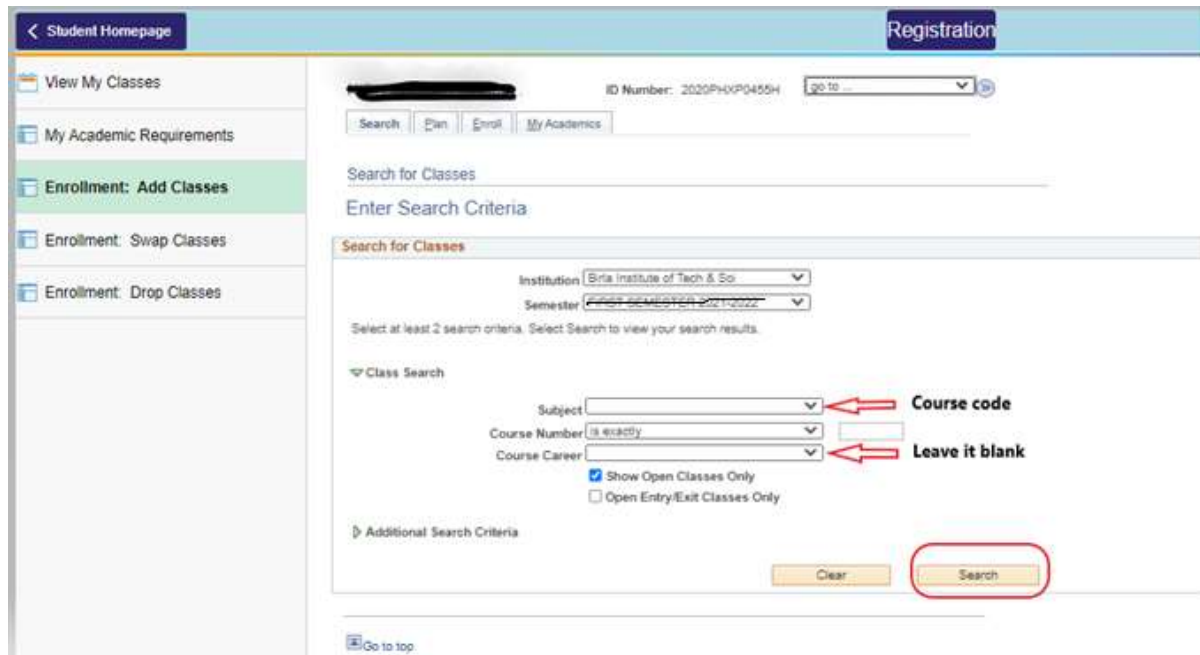https://erp.bits-pilani.ac.in/

3. Click on "**Registration Tile**" --------->
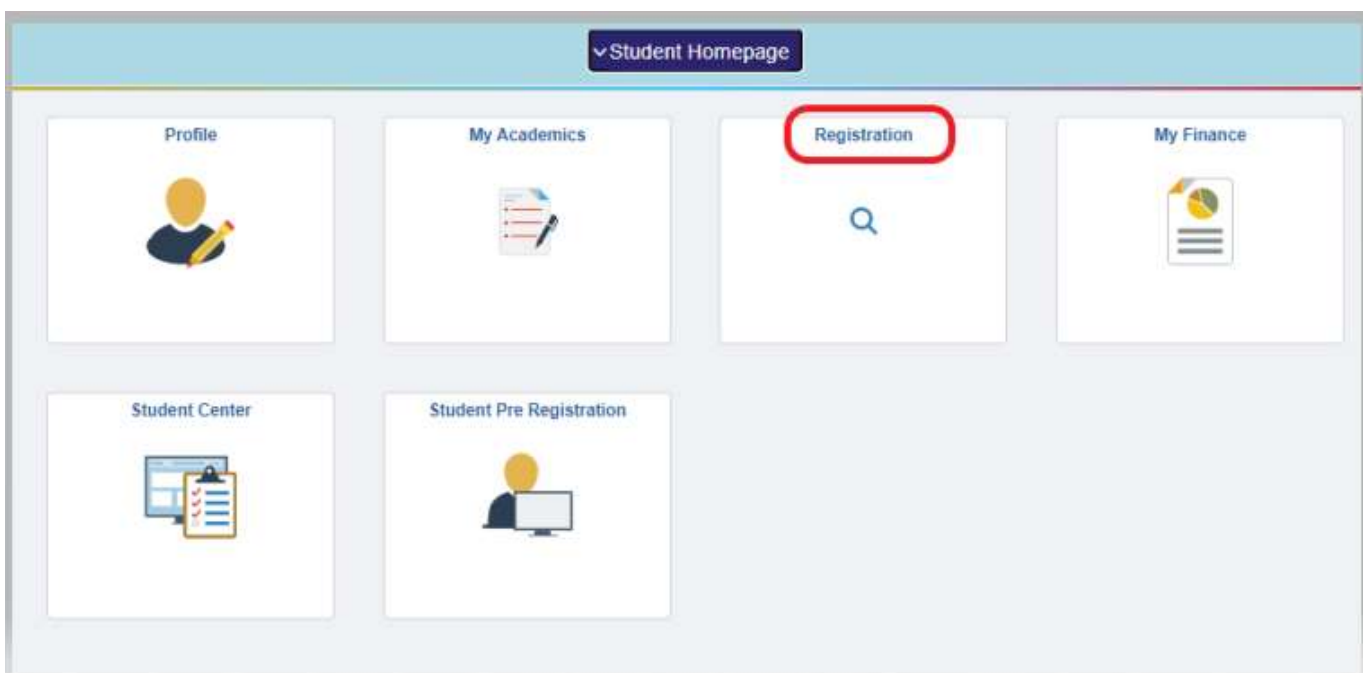
4. **Click on** "**Enrollment: Add classes**" **--------> Search.** Sample screen shot given below
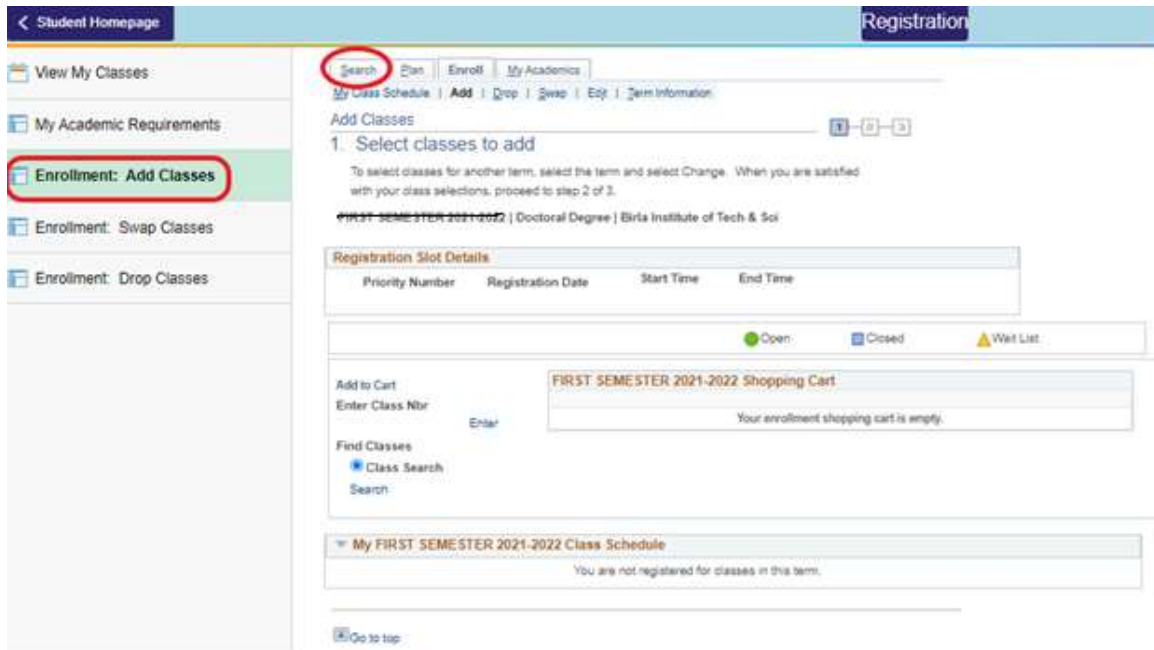
5. Select course code from **Subject** drop down menu and provide **course number** (exactly match to your registering courses). Course career leave it blank. Then click on search button.

6. After adding course, please click **select** button.
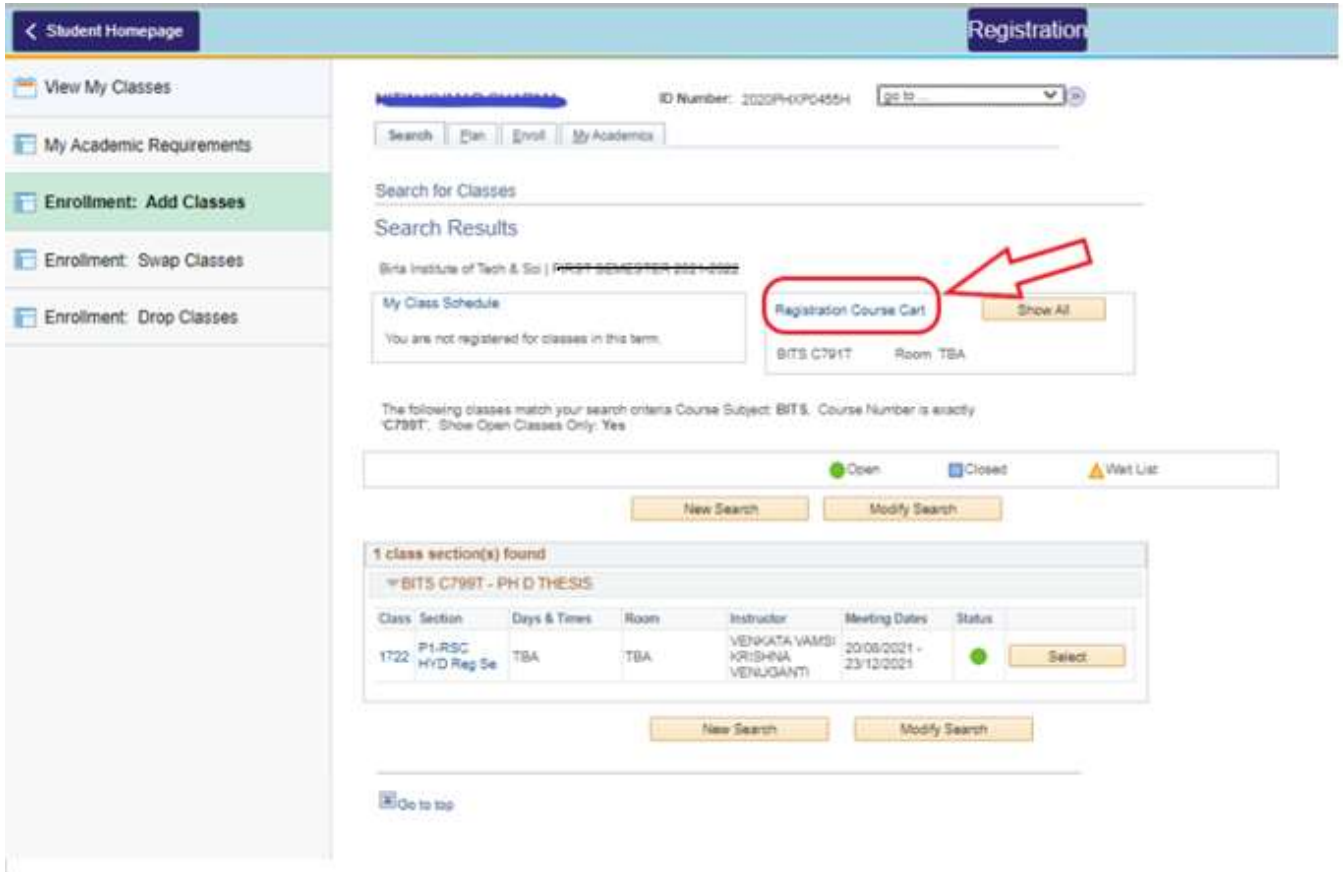

7.   Click on **next**

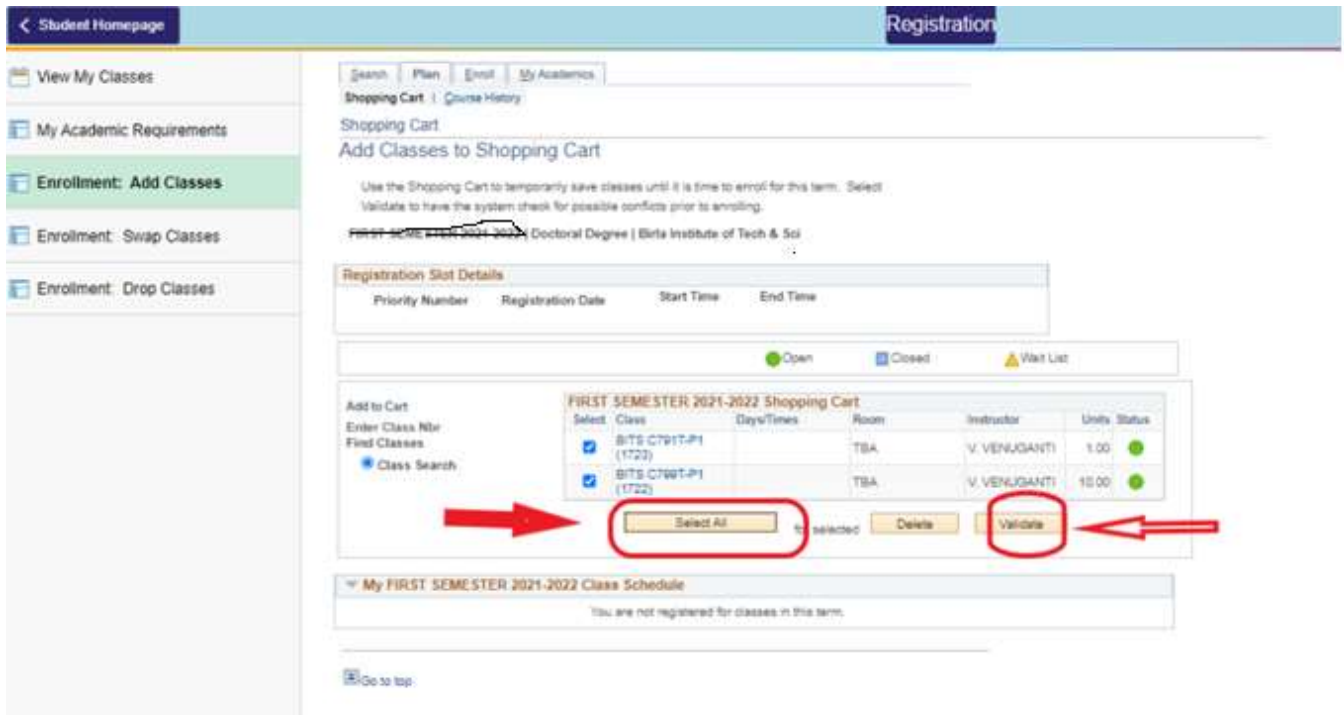8. Below message would be displayed indicating course added in your shopping cart.
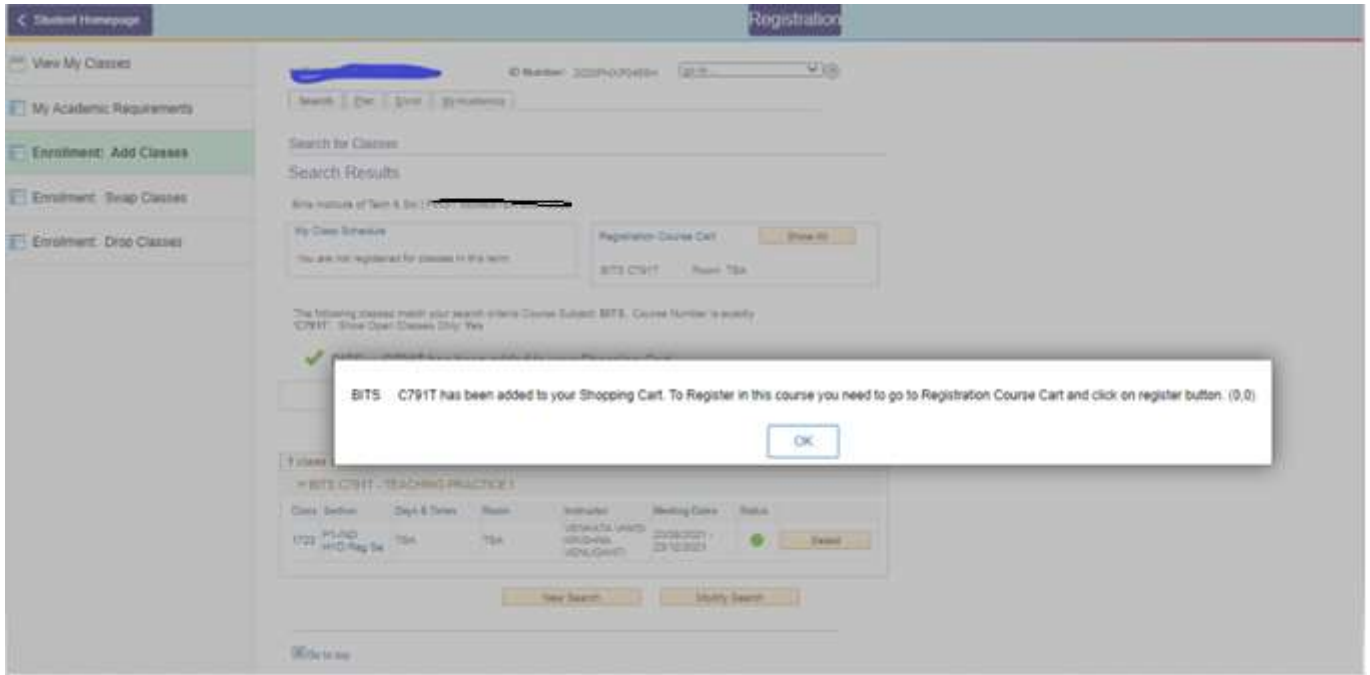
9. Start a **new search** for another course in the similar way for next courses and confirm.
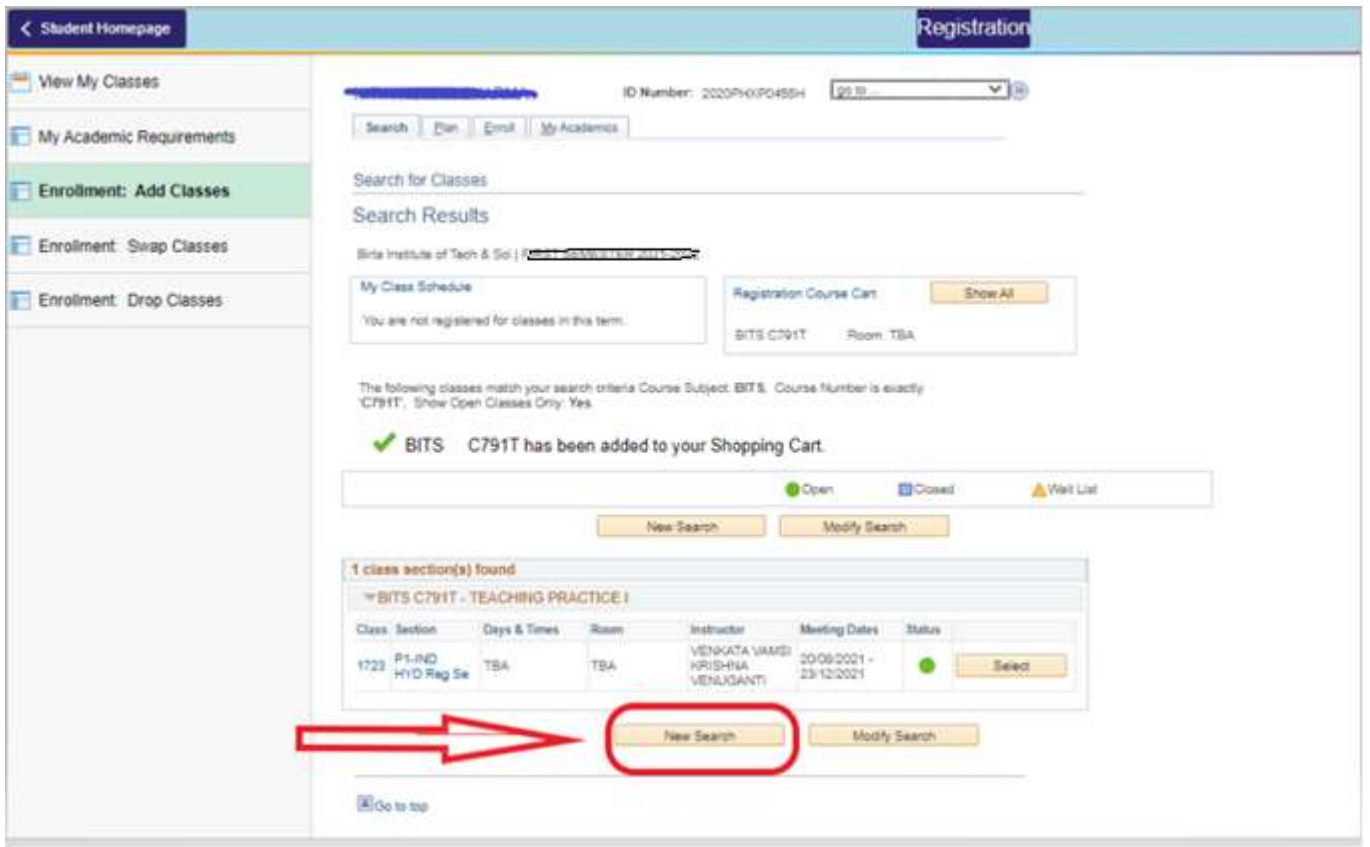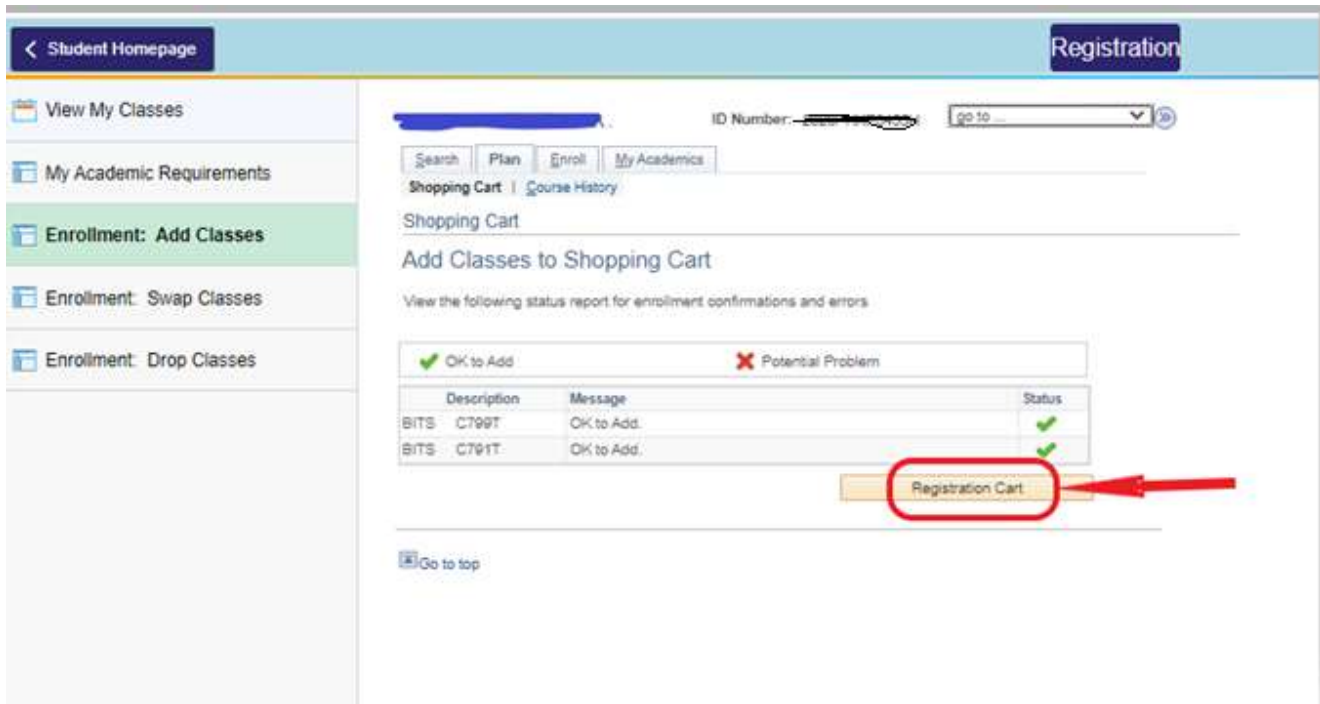
10. Once you have added the required courses then click on **Registration course cart**
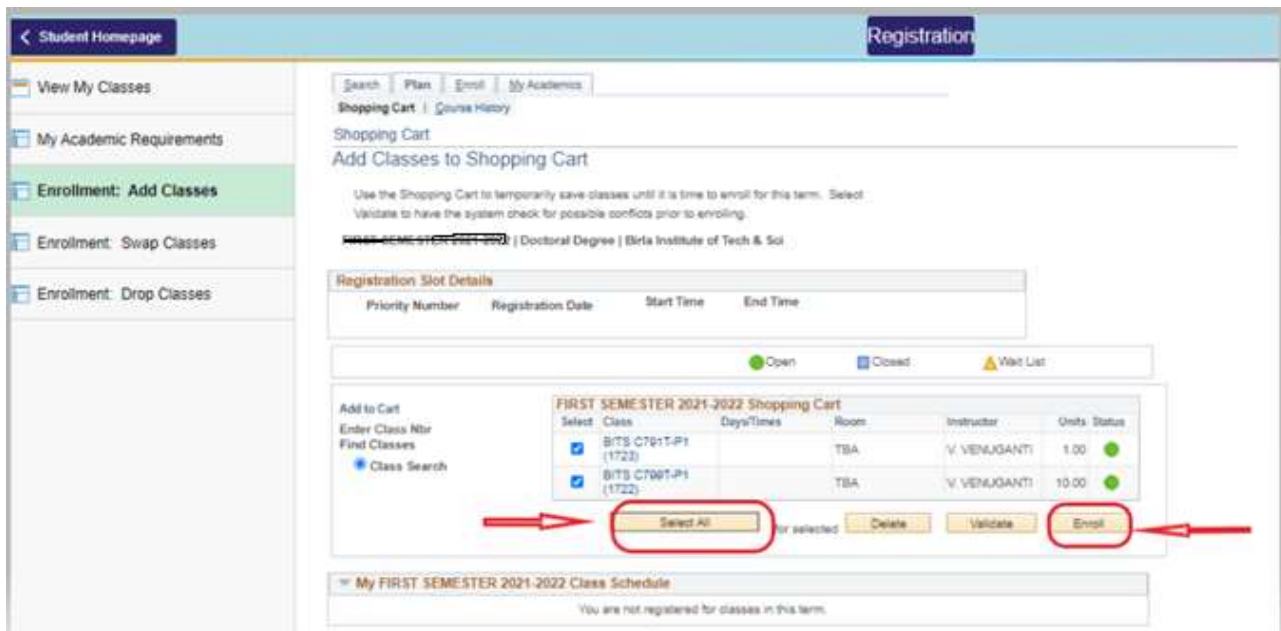

11. Once you add prescribed courses to the registration cart, click **select all** and **validate.**

12. Below message would be displayed indicating courses added in your Registration cart.

13. Click on "Select all" and Enroll.

14. Please note that Finish registration button needs to be click only after all courses registration.