



## **PLACEMENT UNIT**

### **The placement policy guidelines for AY 2024-25 are as follows:**

1. At the beginning of the academic calendar, students will be subjected to aptitude tests or counselled to chalk out their career plan- whether to pursue higher education or to seek employment or planning for entrepreneurship.
2. The students who wish to apply to a particular company/organization are required to submit their willingness to the Placement Unit before the specified deadline. No late entries will be entertained under any circumstances. It is obligatory on the part of these students to attend the interviews.
3. The Placement Unit will provide opportunities to all its registered students to secure one job at the first instance, and pursues a policy of one student- one job till at least 80% of the students in a particular branch/discipline get a job.
4. Once 80% of the class gets one job, the students already having a job will be eligible to apply for another job. A student who has obtained a second job in this fashion will not be allowed to appear for any more interviews.
5. After all the students of a department/school/affiliated colleges have secured at least one job, all of them will be allowed to apply for all subsequent jobs (subject to securing a maximum of two jobs).
6. If a student is offered a second job, he/she must give a letter of regret to the company, which offered the first job and a letter of acceptance to the second.
7. After accepting a job offer, if any student decides to withdraw his/her acceptance any time during the year, he/she must inform the company concerned through the Central Placement Cell immediately